



## JOB POSTING



### Technical Director - CS Dieppe

Club de Soccer Dieppe (CS Dieppe) promotes and develops soccer activities year-round in Dieppe. CS Dieppe is an elite club that is a member of Soccer New Brunswick. The club is recognized as a Quality Soccer Provider by the Canada Soccer National Youth Club Licencing Program. With close to 1,000 members under its umbrella, CS Dieppe is responsible for the development of players from the U3 - senior age groups who are active in the recreational and competitive programs.

Reporting to CS Dieppe's Board of Directors, the incumbent will oversee activities related to the development of athletes as well as those participating in soccer while maintaining an effective synergy between the Technical Committee, the coaches, the club, and the various partners.

#### **Job description:**

The incumbent will be responsible for planning, managing and implementing development-oriented programs and initiatives while carrying out the club's vision, which aligns with directives and guidelines issued by Canada Soccer and Soccer NB. The successful candidate will also ensure effective communication with CS Dieppe's Board of Directors.

#### **Main responsibilities:**

- Coordinate and ensure the ongoing development of the club's technical activities (tryout camps, recruitment of coaching staff and volunteers, conducting practices, after-school programs, etc.)
- Promote CS Dieppe's values and mission
- Provide guidance to the coaches
- Supervise the Technical Team in training and supporting the coaches
- Supervise students, interns and summer hires
- Plan the club's activities and events (meet with the coaches, end-of-season tournaments, skills challenge, etc.)
- Complete administrative tasks to ensure the smooth operation of the technical program (e.g. e-mail management, equipment control, field rental, etc.)
- Write a monthly report and present it to the Board of Directors during meetings
- Maintain skills through continuous education (training/coaching, courses, etc.)
- Regular presence on the field for all age groups and development levels (recreational, competitive)
- Plan and submit an annual budget for technical programs and community initiatives

## Requirements:

- Provide criminal background and vulnerable sector check certificates
- Must have completed at least two years of study in a post-secondary program
- Hold (or in the process of getting) a Children's Diploma or Youth Diploma or B Diploma awarded by Canada Soccer (or equivalent)
- Experience in the role of Technical Director or in offering technical guidance
- Experience in coaching youth
- Experience in developing and coaching soccer players as well as those providing soccer education
- Fluent in English and French, both verbally and in writing
- Proactive and able to work independently with excellent organizational and administrative skills
- Have a valid driver's licence
- Possess good communication skills, both verbally and in writing
- Possess basic Microsoft Office skills

## Assets:

- Knowledge of how not-for-profit organizations work and operate
- Experience in using the PowerUp program
- Experience in conducting virtual presentations
- Knowledge of the Long-Term Development in Sport and Physical Activity model
- Experience in managing a budget
- Completion of Inclusion in Sport training
- Conflict management skills
- Experience in using tools designed to assess the performance of athletes and/or coaches
- Experience in implementing a monitoring system to evaluate players

## Type of position:

- Full-time
- Must have flexible availability to work during the day, evenings and weekends; hours may increase in the initial stages of the programs
- Start date: August 2023 (negotiable)
- Competitive annual salary with benefits
- 3-year contract with the possibility of renewal

## Documents to be provided:

Those interested are invited to send their cover letter and resume by end of day on June 2nd, 2023, to the Human Resources Committee at [rh.soccerdieppe@gmail.com](mailto:rh.soccerdieppe@gmail.com).

Only those selected for an interview will be contacted.